



**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, REDSTONE**  
**4488 MARTIN ROAD**  
**REDSTONE ARSENAL, AL 35898-5000**

IMRE-ESS

1 March 2019

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Garrison Policy No. 190-44-1 – Redstone Arsenal Recreation Visitor Access Badge Policy**

**1. References.**

- a. 18 U.S.C. § 1382, Commander's Authority to Protect the Installation;
- b. Homeland Security Presidential Directive 12 (HSPD-12), dated 27 August 2004;
- c. Department of Defense (DoD) Manual 5200.08, Vol. 3, dated 2 January 2019;
- d. Directive-Type Memorandum (DTM) 08-006, DoD Implementation of Homeland Security Presidential Directive – 12, dated 27 September 2012;
- e. Army Regulation (AR) 190-13, The Army Physical Security Program, dated 25 February 2011;
- f. AR 600-78, The Army Suitability Program, dated 25 October 2018;
- g. AR 190-5, Motor Vehicle Traffic Supervision, dated 09 February 2006;
- h. Army Directive 2014-05, dated 7 March 2014, Policy and Implementation Procedures for Common Access Card Credentialing and Installation Access for Uncleared Contractors;
- i. 18 United States Code (U.S.C.) 930, Possession of firearms and dangerous weapons in Federal facilities;
- j. Annex D to OPORD 15-031, dated 21 November 2014, Implement Access Control Procedures at IMCOM Installations.

**2. Purpose.** Installation Commanders have inherent authority to control installation access. The following categories of persons may request visitor access to Redstone Arsenal: Sponsored Visitor / Government sponsored (affiliated); Spouse (affiliated); Housing Residents (affiliated); Contractor (affiliated); MFSC (NASA) (affiliated); and Recreation (unaffiliated). This policy establishes procedures for granting access to Redstone Arsenal to non-affiliated community members for Recreation purposes to

utilize Morale, Welfare and Recreation (MWR) facilities and services, and outlines restrictions on such access.

3. Applicability. This policy applies to non-affiliated community members applying for and gaining access to Redstone Arsenal. Visitor access to the installation is a privilege. Failure to adhere to this policy, procedures or any Federal, state or local laws will result in immediate revocation of pass privilege and immediate removal from the installation. Violators may be subject to administrative and or criminal prosecution.

4. Policy.

a. Facility Access. Recreation Visitor Access Badges provide limited access to the following MWR recreational facilities:

- (1) Golf/Frisbee Golf Courses;
- (2) Redstone Lanes Bowling Center;
- (3) Redstone Arsenal Conference Centers;
- (4) ACS Welcome Center/Java Café;
- (5) Recreation Areas (parks);
- (6) Sports Fields/Complexes, with prior coordination with MWR;
- (7) Police Headquarters;
- (8) Garrison Headquarters;
- (9) Cycling.

b. Criteria for Recreation Visitor Access.

(1) Identification. Recreation Visitor Access Badge applicants must possess a secure and reliable form of photo identification. For purposes of this policy, secure and reliable forms of identification means identification that:

- (a) Is issued based on sound criteria for verifying an individual employee's identity;
- (b) Is strongly resistant to identity fraud, tampering, counterfeiting, and terrorist exploitation;
- (c) Can be rapidly authenticated electronically; and

(d) Is issued only by providers whose reliability has been established by an official accreditation process.

(2) Letter of Compliance/Understanding. Recreation Visitor Access Badge applicants must read and sign the Visitor Access Letter of Compliance/Understanding.

(3) NCIC Check. In accordance with (IAW) AR 190-13, para. 8-4b(1), local passes will only be issued to non-DoD cardholder personnel who successfully pass an National Crime Information Center (NCIC) check and meet the vehicle requirements of AR 190-5, but otherwise do not meet the requirements for issuance of a non-Common Access Card (CAC) or DoD Teslin Card. Visitors under the age of 18 are not subject to NCIC-Interstate Identification Index (III) vetting; underage visitors may only access the installation when escorted by a valid pass holder.

(a) The Garrison Commander will deny access to applicants when NCIC or NCIC-III vetting results contain credible derogatory information. Derogatory information includes, but is not limited to:

(1) Criminal arrest information about the individual that, in the Garrison Commander, in his discretion, determines that the individual presents a potential threat to the good order, discipline, or health and safety on the installation.

(2) The installation is unable to verify the individual's claimed identity based on the reasonable belief that the individual has submitted fraudulent information concerning his or her identity in the attempt to gain access.

(3) The individual has an active arrest warrant in NCIC or NCIC-III, regardless of the offense or violation.

(4) The individual is currently barred from entry or access to a federal installation or facility.

(5) The individual has been convicted of rape, sexual assault or any sex crime involving force or the attempts of such crimes; armed robbery; child abuse or molestation; production, distribution or possession of child pornography; human trafficking; or drug possession with the intent to sell and/or distribute.

(6) The individual has a U.S. conviction for espionage, sabotage, treason, terrorism or murder.

(7) The individual is a registered sex offender.

(8) The individual has a felony conviction within the past 10 years, regardless of the offense. A felony is defined as any crime punishable by one year or

more of confinement and/or a fine more than \$5,000.00, regardless of the sentence imposed.

(9) The individual has been convicted of a felony firearms or explosives violation.

(10) The individual has engaged in acts or activities designed to overthrow the U.S. government by force.

(11) The individual is identified in the Terrorist Screening Database (TSDB) as known to be or suspected of being a terrorist or belonging to an organization with known links to terrorism or support of terrorist activity.

(b) Applicants with misdemeanor convictions will be subject to case by case review by the Garrison Commander. A misdemeanor is defined as any crime punishable by less than a year of confinement and/or a fine less than \$5,000, regardless of the sentence imposed.

(c) Applicants with credible derogatory information are ineligible for installation access. Additionally, applicants with the following misdemeanor convictions are ineligible for installation access:

(1) Driving Under the Influence of drugs or alcohol (DUI) / Driving While Impaired (DWI) not reduced after formal charging;

(2) Domestic Violence;

(3) More than one conviction of Assault and/or Battery;

(4) More than one conviction of Theft;

(5) More than one conviction of Criminal Trespass;

(6) More than one conviction of a Criminal Traffic Offense.

(d) Visitor Control Center personnel are not authorized to share results of NCIC or NCIC-III checks with visitors. Visitors are not authorized to view the results of the NCIC or NCIC-III checks under any circumstances. If access is denied, the applicant may reapply in six months.

(e) All persons and vehicles entering the installation are subject to search at any time.

c. Restrictions.

(1) Hours. Recreation Visitor Access Badge holders may access MWR recreational facilities and activities between the hours of 0530 and 2230.

(2) Gate and Road Use. Recreation Visitor Access Badge holders are required to enter Redstone Arsenal through Gate 8 only and will use the most direct route to access the specified MWR facilities.

(3) Off Limits Areas. Unless escorted by a federally credentialed person, the following areas are off limits to Recreation Visitor Access Badge holders:

- (a) Designated restricted areas/ranges/explosive areas;
- (b) Government buildings;
- (c) Test sites;
- (d) Fox Army Health Clinic;
- (e) Commissary;
- (f) AAFES facilities;
- (g) Airfield;
- (h) Cemeteries.

(4) Prohibited Activities. Recreation Visitor Access Badge holders are prohibited from engaging in the following activities:

- (a) Rental of equipment from MWR Outdoor Recreation;
- (b) Hunting;
- (c) Flight of any type of remote control plane, quadcopter, model rocket, kite, or other unmanned aerial vehicle;
- (d) Use of metal detectors, digging, scavenging, or removal of any cultural or natural resource on the installation.

(5) Period of Use and Renewal. Recreation Visitor Access Badges are valid for six months from the date of issuance. Upon expiration, the holder is subject to a subsequent NCIC- III check. Should the holder's NCIC-III results change to reflect credible derogatory information, badge denial will result, regardless of a badge having been issued previously. Reasons for denial will not be shared with the requester.

(6) Transferability of Badges. A Recreation Visitor Access Badge cannot be transferred or given to anyone other than the registered user.

(7) Possession and Presentation of Badges. The registered user of the Recreation Visitor Access Badge must keep the badge in their possession when on Redstone Arsenal at all times. Visitors must present badge and photo ID upon request by any competent authority (e.g. law enforcement, security guards, and MWR facility staff).


(8) Lost or Stolen Badges. Lost or stolen badges must be reported to the Visitor Center within 72 hours. To be eligible for reissuance of a replacement badge, the individual must reapply. Multiple losses may result in denial of access to the installation.

(9) Escorting Other Non-Affiliated Persons. Recreation Visitor Access Badges do not authorize the badge holder to escort non-badged personnel on this installation at any time, with the sole exception of adult badged individuals escorting underage (under 18) persons. Adults escorting and responsible for underage persons are required to be in possession of their Recreation Visitor Access Badge). Any attempt to use another person's badge will result in the immediate revocation; furthermore, the original badge holder will be prohibited from applying for a replacement badge for one year.

(10) Photography. Photographing, note taking, mapping, drawings or graphic representations of the Installation or its activities are strictly prohibited; any such material found in a person's possession or vehicle will be confiscated.

(11) Possession of Weapons. Federal law prohibits the knowing possession or causing to be present of firearms or other dangerous weapons on federal installations by all persons not specifically authorized by title 18 U.S.C, section 930 (d). Violators shall be subject to a fine and/or imprisonment in accordance with sections 930 (a) and (b).

7. The point of contact for this policy is the Director of Operations available at (256) 876-0766.



KELSEY A. SMITH  
COL, AV  
Commanding

FOR: Garrison Commander, Redstone Arsenal, AL

FROM: Name (Print) \_\_\_\_\_

SUBJECT: Letter of Compliance/Understanding

1. Welcome to Redstone Arsenal. As a person unaffiliated with the Federal government, the Garrison Commander is granting you the privilege of access to the installation. Please understand that this privilege is revocable at any time by competent authorities of the installation. Enjoy Redstone Arsenal!
2. I understand that, in accordance with Homeland Security Presidential Directive 12 and Department of Defense Manual 5200.08, Volume 3, all visitors desiring access to Redstone Arsenal must be vetted through the National Criminal Information Center – Interstate Identification Index (NCIC III). NCIC III is the Army's baseline background check for entrance onto Army Installations for Non-Common Access Card (CAC) holders. I agree and consent to this background check.
3. I understand that if I fall into any of the categories listed in paragraph 4b(3)(a) of the Redstone Arsenal Visitor Access Badge Policy, the Garrison Commander or his designee will deny my application for a Recreational Pass:
4. I understand that Recreation Badges will be valid for 6 months from issuance. Each time the badge is renewed a NCIC III check will be conducted. If there is a change in my status, badge denial may be possible even though one had been issued previously. **Reasons for denial will not be shared with the requested. The requester may reapply in six months if a Visitor Access/Recreation Badge is denied..**

I understand the restricted areas and time restrictions listed in paragraph 9 of the Redstone Arsenal Visitor Access Badge Policy

5. I understand that my vehicle may be searched at any time. Photographing, note taking, mapping, drawings or graphic representations of the Installation or its activities are strictly prohibited and such material found in your possession or vehicle will be confiscated. Without prior permission, I am also not allowed to possess or bring firearms on to the installation.
6. I, the undersigned, fully read and understood Garrison Policy 190-44-1. By signing this letter of compliance/understanding, I agree to follow the rules of Garrison Policy 190-44-1 and this letter of compliance/understanding.

Name (Print): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_